

The regular meeting of Somerset County Head Start/Early Head Start Policy Council was held, Tuesday, December 1@ the Somerset Country Club.

Members in attendance were Amanda and Joe Sadler, Debbie Miller, Tessa Friedline, Jessica Alexander, Teresa Snyder, Jessie Huzsek, Jennifer Custer and John Vatauvuk. Also attending were Sharon Pugh, Linda McDonough, Amanda Ambrocik, Chase Huzsek and Dave Mrozowski.

Jennifer Custer called the meeting to order after lunch at 12:20.

Teresa made a motion, seconded by Amanda, to approve the minutes. Motion passed unanimously.

The election of officers was held with the following results:

Chair: Jessica Alexander

Vice Chair: Amanda Sadler

Secretary: Debbie Miller

Debbie Miller is also the Policy Council representative to the Tableland Board

Committee assignments are as follows:

Budget and Planning- Amanda, Teresa, Jessica

Recruitment and Selection- Amanda, Jessie and Teresa

Personnel- Amanda, Debbie Miller, Jessica Alexander and Tessa

PR – Amanda, Jessica, Jessie and Joe

CPCC- Amanda, Debbie and Tessa

Bylaws- Amanda and Jessica

Jen Custer made a motion, seconded by Jessie, to approve the new officers and committees. Motion passed unanimously.

### **Executive Director's Report**

Dave Mrozowski reported that the fiscal year will be ending soon and overall the program is doing well. He may need help from parents finding homes for toy trucks donated by the family who lost their child at the Pittsburgh Zoo.

### **Director's report**

Linda distributed and reviewed the director's report.

### **Fiscal report**

Linda briefly reviewed the fiscal report for November.

Amanda made a motion, seconded by Debbie, to approve the fiscal report. Motion passed unanimously.

### **Center Reports**

Center reports were given for Confluence, Eagle View 1 & 3 , Maple Ridge and Meyersdale

### **Community/Agency Reports**

John talked about the progress of 219. The USS Somerset will use maple for the interior of the ship.

**New Business**

Amanda made a motion, seconded by Jen, to approve Leah Tyre and Jodi Holt as classroom support aides. Motion passed unanimously.

Debbie made a motion, seconded by Tessa, to approve Tara Pritts, as a classroom support aide pending the teachers' recommendations after she volunteers in the classroom on Friday. Motion passed unanimously.

Teresa made a motion, seconded by Amanda, to hire Lidia Eisentrout as a Diversity Educator. Motion passed unanimously.

**Dates**

The Executive committee will meet Tuesday, January 22 at 9:30 at Tableland.

The next Policy Council meeting will be held Monday, January 28 @ 11:15 at Hoss's Restaurant.

Jen made a motion, seconded by Teresa, to adjourn. Motion passed unanimously.

Respectfully submitted,

Debbie Miller