

The regular meeting of Somerset County Head Start and Early Head Start Policy Council was held May 14 @ Hoss's Restaurant.

Those in attendance were Jessica Culp, Stacy LoGreco, Jade Terry, Buffy Schurg, Britney Timulak, Mary Beeman, June Stimmel, Karen Serball, Brooke McKenzie and Jennifer Custer. Sharon Pugh and Linda McDonough also attended.

After lunch, Jessica called the meeting to order. Karen made a motion, seconded by Mary, to approve the minutes.

Motion passed unanimously.

Linda distributed and reviewed the director's report. The CLASS results from the review were reviewed. The scores were good and above the minimum.

Stacy and Buffy suggested that the parents of the current Head Start Supplemental Assistance Program (HSSAP) classrooms be surveyed to determine if 180 days @ 4 hours per week or 140 days @ 6 hours would be the preferred schedule for next year.

The fiscal reports for the close-out of Feb 2011-January 2012, February 2012 and March 2012, as well as the credit card statements, were distributed.

June made a motion, seconded by Mary to approve the fiscal reports. Motion passed unanimously. Sharon reviewed the Eligibility, Recruitment, Selection, Enrollment and Attendance policies and procedures.

Center reports were given from Confluence, Kantner, Maple Ridge and Meyersdale. The two Early Head Start representatives talked about their experiences.

Community/Agency Reports: Brooke McKenzie reported Twin Lakes is distributing a drug and alcohol survey. Karen Serball passed out flyers about a Penn State training on Reaching and Teaching Diverse Families.

New Business:

Recommended changes to two policies and procedures were in the packet that was mailed to each Policy Council member. Sharon reviewed them. There were no changes to the by-laws.

Mary made a motion, seconded by Stacy to approve the changes in the Community/Parental Concerns policy and procedure. The change was to allow 30 days instead of 3 months to report a complaint.

Motion passed unanimously.

Stacy made a motion, seconded by June to approve the changes in the selection criteria.

Motion passed unanimously.

The Executive Committee will meet June 12 @10:30.

The next Policy Council meeting will be June 18 @11:15 @ Hoss's.

Mary made motion, seconded by Jennifer to adjourn the meeting.

Jessica adjourned the meeting at 12:40;

Respectfully submitted,

Jade Terry

