

The regular meeting of Somerset County Head Start's Policy Council was held October 24, 2011 at Hoss's Restaurant. Those in attendance were Jessica Culp, Anitta Trimpey, Jaimie Miller, LeaAnn Ryniak, Bonnie Kabler, Margie Sutton, Jennifer Jackson, Jennifer Custer, Diane Deeter and June Stimmel. Also attending were Sharon Pugh, Jeff master son, Linda McDonough and Joanne Nicklow and Stacey LaGreco.

Diane Deeter called the meeting to order at 11:15.

After lunch, Margie made a motion, seconded by Jessica Culp, to approve the minutes. Motion passed unanimously.

Jeff Masterson gave the Executive Director's report. Diane Deeter will be leaving Policy Council after serving for 3 years. She was Policy Council's representative to the Tableland Board and the new Policy Council will have to elect a replacement. Jeff thanked Diane for her service.

Linda distributed and reviewed the Director's report. The Budget and Planning Committee met on October 13<sup>th</sup> and reviewed the Head Start grant reapplication. Linda said the hard work was done this summer when the Policy Council and Board approved requesting slot reduction and slot conversion . Diane Deeter discussed the meeting and said the committee recommends approval of the grant reapplication. Jaimie made a motion, seconded by LeaAnn, to approve the Head Start grant reapplication.

Motion passed unanimously.

The Head Start parent fund budget was included in the packet sent home. Linda asked if there were any changes Policy Council wanted to make in the fund. None were given. Margie made a motion, seconded by Jessica, to approve the Parent Fund budget.

Motion passed unanimously.

Linda asked permission to ask permission to sell two buses. We have 8 and use 3. Margie made a motion, seconded by Jen to approve asking permission to sell the buses.

Motion passed unanimously.

Linda asked that the minutes reflect the outcome of the phone vote for the bus aide Amber Jerin. Jaimie made a motion, seconded by Bonnie, to approve the hiring of Amber Jerin and to verify that a majority of members approved her hiring on September 29, 2011 by phone vote.

Motion passed unanimously.

The fiscal report was included in the packet sent home.

Jessica Culp made a motion, seconded by Margie to approve the fiscal report.

Motion passed unanimously.

Jessica Culp gave a center report from Confluence. Stacey talked about Kantner1 activities.

There were no community/agency reports.

Linda and Sharon thanked the out-going Policy Council for all their time, energy and dedication. They were an outstanding Policy Council and will be missed .They received some thank-you gifts as tokens of appreciation.

The next meeting will be with the new Policy Council. New Policy Council and Board training will be December 5 at a location to be announced. The first meeting of the Policy Council will be held after the training.

Respectfully Submitted,

Jaimie Miller